

**BOARD OF LICENSURE OF WATER TREATMENT PLANT OPERATORS**  
**September 16, 2004 Meeting**

**Members Present:**

Trevor Hunt (Chairman)  
Teresa Trott  
Chris Crovo  
David Beaulieu  
Lowell Martin  
Carlton Gardner

**Others Present:**

Beth Pratte  
Carol Champagne

**Called to Order:** The meeting was called to order at 9:10.

**General Administration:**

Meeting Minutes: Terry Trott made a motion to accept the June 2004 minutes and Lowell Martin 2<sup>nd</sup>. Motion passed.

New position on Board: Trevor Hunt introduced the new member of the Board, Lowell Martin, who is representing the Class 2 operator position.

Financial: As of June 30, 2004, the end of the Fiscal year, we have received \$27,924. and expended \$41,779.04.

Exams: The October 2004 exams are offering a new exam that is called a "Direct Entry" this time and there are 22 people taking the exam. Presque Isle will have 36 total applicants October 21, 2004. Augusta will have 183 applicants on October 19, 2004. There are 97 Very Small Water System exams being given.

The Board is proctoring on just the scheduled exams dates.

**Old Business:**

Rule Change Status: October 5, 2004 is the Public Hearing at 161 Capitol Street, Augusta.

One of the changes is the waiver for applicants with no high school diploma or GED. Another, is Safety courses pertaining to TCH's, will be an elective, effective 2005. Each individual operator is responsible for his or her TCH's.

Terry Trott, the licensing officer, will send the changes to the Trade Show's so the public will be aware of the change. Terry will also send a letter with the exams notifying operators of the change in TCH's.

The Grandparent (GP) status will expire as of September 30, 2004. Letters went out to the GP operators with about 48% responses. Also, 535 letters went to the Owners, with about 45% responses. Violations letters will be sent out for those that are VSWS and Class I systems without licensed operators, after the exam results are final. Beth has about 45 systems to call back.

ERG Proposal: The Review Committee, consisting of 2 people from the DW Commission (both are licensed operators), 1 educator from USM also a licensed operator, David Bartlett, who represents Nontransient/noncommunity systems on the Board and 1 DWP representative. This group will review the submitted proposals.

The five companies that have responded to the proposal are as follows:

1. MRWA
2. NEWWA
3. JETCC
4. Al Hodsdon
5. Wright – Pierce

New Business: *ABC bylaws changes will be voted on by Terry Trott*

The 2005 calendar of Exams are as follows:

Exam Date	Deadline	Location
April 5 & 7, 2004	February 26, 2005	Augusta and Presque Isle
June 21 & 23, 2005	May 14, 2005	Bangor and Portland
October 25 & 27, 2004	September 17, 2005	Augusta and Presque Isle

The 2005 calendar of meetings are as follows:

January 20, 2005	Augusta Water District
March 17, 2005	Brunswick/Topsham Water District
June 16, 2005	Augusta Water District
August 18, 2005	Brunswick Water District
October 20, 2005	Augusta Water District

The new application format will be posted on the Web Site.

The Training Calendar will be posted on the Web Site.

ABC's Information to Candidates:

The formula worksheet in the exam book has been updated.  
Notice will be posted on the Web Site.

There has been a concern about the formulas for solving for dosage.

The future of TCH's Reporting /Tracking:

The Board is checking into a new system for updated tracking, but, the software is very expensive. Terry is working on revamping the TCH system.

Terry will be sending a letter out, along with the renewals forms for the year 2005, to explain the TCHs.

Chris Crovo made a motion to adjourn the meeting and Carlton Gardner 2<sup>nd</sup> the motion. Meeting adjourned at 12:20.